

SECOND YEAR HIGHER SECONDARY FIRST TERMINAL EXAMINATION-2024

Part -III

Time 2. ¹/₂ Hours

Maximum :80 Scores.

BUSINESS STUDIES

Cool-off time: 15 minutes

I. Answer any eight questions from 1 to 10. Each carries one score (8x 1=8)

1. 'Espirit De Corps' means _____.
(a.) Scalar Chain (b) Team work (c) Gang Plank (d) Order.
2. It is a force that binds all the functions of management.
(a) Co-operation (b) Co-ordination (c) Planning (d) Controlling.
3. The famous book 'The Principles of Scientific Management' was written by..
(a) F.W. Taylor (b) Henry Fayol (c) Abraham Maslow (d) Mary Parker.
4. The Consumer Protection Act, 2019 is an example of
(a) Legal Environment (b) Social environment (c) Political environment (d) Technological Environment.
5. Expand the term "LPG" in connection with economic policy of India.
6. Which seeks to bridge the gap between where we are and where we want to go.
(a) Planning (b) Organising (c) Staffing (d) Directing.
7. ----- is a single use plan.
(a) Policy (b) Procedure (c) Rule (d) Projects.
8. The obligation of a subordinate to perform the duty assigned properly is called---
(a) Accountability (b) Authority (c) Centralisation (d) Decentralisation
9. Identify the network of social relationships which arises spontaneously due to interaction at work.
10. Arrange the correct sequence of organising process.
i. Departmentalisation. ii. Identification and division of work. iii. Establishing reporting relationships. iv. Assignment of duties.
(a). i, ii, iii, iv. (b) ii, i, iii, iv. (c.) ii, i, iv, iii (d). iv, iii, ii, i.

II. Answer any five questions from 11 to 16. Each carries two score (5 x 2=10)

11. Explain the term 'Mental Revolution'.
12. Explain the term 'Gang Plank'.
13. Explain the concept of business environment.
14. Explain the term strategy
15. Explain the term 'span of management'.
16. Explain the term organisation structure

III. Answer any five questions from 17 to 22. Each carries 3 score (5 x 3= 15)

17. Is management an Art? Give any two features of it.
18. Explain the following techniques of scientific work study:
a. Method study. b. Time study. c. Fatigue study.
19. Explain any three nature of principles of management.
20. Fill appropriate as per hint given:
(i) Inflation rate : Economic environment
(ii) Standard of living of people : ?
(iii) Discovery of new methods of production : ?
(iv) Life style of people. : ?
21. List any three limitations of planning.
22. Explain any three importance of organising

IV. Answer any four questions from 23 to 27. Each carries 4 score (4 x 4= 16)

23. 'Any thing minus management is zero'. Explain the importance of management in the light of this statement.
24. List out the objectives of management.
25. Explain the principles of scientific management
26. Explain the importance of planning.
27. Explain the term delegation and its 2 benefits.

V. Answer any three questions from 28 to 31. Each carries 5 scores (3 x 5= 15)

28. Explain the various steps in planning process.
29. Explain the functions of middle level management.
30. Explain the functions of management.
31. Explain the dimensions of business environment.

VI. Answer any two questions from 32 to 34. Each carries 8 scores (2 x 8= 16)

32. Write the difference between formal and informal organisation.
33. Explain planning and its features.
34. Explain any eight principles of management given by Hentry Fayol.