

ICSE SEMESTER 2 EXAMINATION
SPECIMEN QUESTION PAPER
COMMERCIAL STUDIES

Maximum Marks: 40

Time allowed: One and a half hours

Answers to this Paper must be written on the paper provided separately.

You will not be allowed to write during the first 10 minutes.

This time is to be spent in reading the question paper.

The time given at the head of this Paper is the time allowed for writing the answers.

*Attempt **all** questions from **Section A** and **any three** questions from **Section B**.*

The intended marks for questions or parts of questions are given in brackets [].

SECTION A

*(Attempt **all** questions.)*

Question 1

Choose the correct answers to the questions from the given options. (Do not copy the question, Write the correct answer only.)

[10]

- (i) The _____ budget contains an estimate of the total volume of production week wise, month wise and product wise.
- (a) Production
 - (b) Purchase
 - (c) Cash
 - (d) Sales
- (ii) _____ market consists of all organizations, institutions and instruments that provide long term funds.
- (a) Money
 - (b) Goods
 - (c) Capital
 - (d) Services

- (iii) The capital of the company is divided into equal parts called_____.
- (a) Debentures
 - (b) Shares
 - (c) Deposits
 - (d) Funds
- (iv) The _____ selection tests seek to measure a candidate's capacity to learn particular skills and test his potential abilities.
- (a) Personality
 - (b) Dexterity
 - (c) Trade
 - (d) Aptitude
- (v) _____ is a positive process which creates a pool of candidates.
- (a) Recruitment
 - (b) Selection
 - (c) Training
 - (d) Development
- (vi) The _____ function of the Central bank involves settling of claims of Commercial banks through a process of book entries.
- (a) Monopoly of note issue
 - (b) Government's bank
 - (c) Clearing house
 - (d) Developmental
- (vii) _____ shares do not carry voting rights.
- (a) Equity
 - (b) Preference
 - (c) Debentures
 - (d) Public deposits

- (viii) The result of the trading account is the _____ and it is transferred to the Profit and Loss account.
- (a) Gross Profit
 - (b) Net Profit
 - (c) Bills Receivable
 - (d) Bills Payable
- (ix) A _____ is an establishment for storage or accumulation of goods.
- (a) Bank
 - (b) Warehouse
 - (c) Budget
 - (d) Forecast
- (x) _____ means a promise to compensate in case of loss.
- (a) Causa Proxima
 - (b) Doctrine of Subrogation
 - (c) Indemnity
 - (d) Contribution

SECTION B

(Answer any three questions from this Section.)

Question 2

- (i) Explain Application Blank as a step in the selection process [2]
- (ii) What is a Production Budget? [2]
- (iii) Explain *any three* reasons why warehousing is important. [3]
- (iv) Explain any three Principles of Insurance. [3]

Question 3

- (i) Explain 'Mobile Wallets'. [2]
- (ii) What is Insurance? [2]
- (iii) Write short notes on: [3]
 - (a) Fire Insurance
 - (b) Cash Credit
- (iv) What is External recruitment? Explain Employment Exchanges and Recommendations as sources of external recruitment. [3]

Question 4

- (i) What is a Budget? [2]
- (ii) Explain Placement Agencies as sources of External Recruitment. [2]
- (iii) Explain *any three* steps of the Selection process. [3]
- (iv) Write Short notes on: [3]
 - (a) Discounting of bills of exchange
 - (b) IMPS

Question 5

- (i) What is a Central Bank? [2]
- (ii) What is a Master Budget? [2]
- (iii) Explain any two functions of the Central Bank. [3]
- (iv) Write short notes on: [3]
 - (a) Intellectual Property Fraud
 - (b) Internet and Cyber fraud

Question 6

- (i) State any two differences between Credit Card and Debit Card. [2]
- (ii) State any two Disadvantages of Internal Recruitment. [2]

- (iii) Use the following Trial Balance to complete the Final Accounts of Ms. K. Pant for the year ending March 31, 2021.

[6]

TRIAL BALANCE

Particulars	Dr .	Cr.
Capital		3,78,000
Drawings	40,000	
Plant and Machinery	1,60,000	
Creditors		1,00,000
Debtors	1,40,000	
Purchases	2,75,000	
Purchase returns		14,000
Sales		4,40,000
Sales Returns	20,000	
Cash in Hand	30,000	
Wages	80,000	
Repairs	16,000	
Salaries	60,000	
Opening Stock	45,000	
Rent	24,000	
Bills Receivable	24,000	
Bills Payable		40,000
Bad Debts	10,000	
Carriage Inwards	18,000	
Furniture	30,000	
	9,72,000	9,72,000

Closing Stock was valued at Rs. 1,00,000

Trading Account of Ms. K.Pant for the year ending March 31, 2021

Dr.		Cr.	
Particulars	Amount	Particulars	Amount
To Purchases 2,75,000		By Sales 4,40,000	
(i) (-) _____	2,61,000	(-) Sales Return 20,000	42,000
To Wages	80,000	By Closing Stock	1,00,000
To Opening Stock	45,000		
(ii) _____	(ii) _____		
To Gross Profit transferred to Profit and Loss Account	(iii) _____		
	5,20,000		5,20,000

Profit and Loss Account of Ms. K. Pant for the year ending March 31,2021

Dr.		Cr.	
Particulars	Amount	Particulars	Amount
To Salaries	60,000	By Gross Profit	(iii) _____
To Repairs	16,000		
To Rent	24,000		
To Bad Debts	10,000		
To Net Profit transferred to Balance Sheet	(iv) _____		
	1,16,000		1,16,000

Balance Sheet of Ms. K.Pant as on March 31,2021

Liabilities	Amount	Assets	Amount
(v) _____		Plant and machinery	1,60,000
(-) Drawings 40,000		Debtors	1,40,000
(+) Net Profit (iv) _____	3,44,000	Cash in Hand	30,000
Creditors	1,00,000	Bills Receivable	24,000
Bills Payable	40,000	Furniture	30,000
		(vi) _____	(vi) _____
	4,84,000		4,84,000