

Government of Kerala General Education Department

# KERALA TEACHER ELIGIBILITY TEST

## K-TET EXAMINATION

Prospectus

### Pareeksha Bhavan

Thiruvananthapuram, Kerala-695 012. Website www.keralapareekshabhavan.in

## KERALA TEACHER ELIGIBILITY TEST (K-TET)

AUGUST 2012

### PROSPECTUS



### **GOVERNMENT OF KERALA** GENERAL EDUCATION DEPARTMENT

PAREEKSHA BHAVAN - KERALA, Thiruvananthapuram 12

#### INDEX

#### Sl. No CONTENTS

- 1. INTRODUCTION
- 2. APPLICABILITY OF K-TET
- 3. SYLLABUS
- 4. ELIGIBILITY, SCHEME/STRUCTURE AND CONTENT OF TEST
- 5. AGE LIMIT
- 6. SCHEDULE OF EXAMINATION
- 7. LANGUAGE OF QUESTION PAPERS
- 8. **REQUIREMENT FOR A PASS**
- 9. EXAMINATION CENTRES
- 10. APPLICATION PROCEDURE
- 11. FEE FOR APPLICATION
- 12. ADMIT CARD
- 13. INSTRUCTIONS REGARDING THE TEST
- 14. INSTRUCTIONS REGARDING TEST BOOKLET
- 15. INSTRUCTIONS REGARDING ANSWER SHEET (OMR SHEET)
- 16. VALUATION AND DECLARATION OF RESULTS
- 17. BLIND CANDIDATES
- 18. GENERAL INFORMATION
- 19. AWARD OF CERTIFICATE
- 20. NOTIFICATION
- 21. SPECIAL PROVISION
- 22. INTERPRETATION
- 23. JURISDICTION
- 24. HELP DESK

### KERALA TEACHER ELIGIBILITY TEST (K-TET) PROSPECTUS

#### **1. INTRODUCTION**

- The implementation of the Right of Children to Free and Compulsory Education (RTE) Act 2009 requires the recruitment of a large number of teachers across the country in a time bound manner.
- It also directs the States to ensure that quality requirement for recruitment of teachers is not diluted at any cost. It is therefore necessary to ensure that persons recruited as teachers possess the essential aptitude and ability to meet the challenges of teaching at all levels of schooling.
- In accordance with the provisions of subsection (1) of section 23 of the RTE Act, the National Council for Teacher Education (NCTE) vide Notification dated 23<sup>rd</sup> August, 2010, had laid down the minimum qualifications for a person to be eligible for appointment as a teacher in classes I to VIII. The Govt. of Kerala has decided to extent the TET upto class X.
- It had been inter alia provided that one of the essential qualifications for a person to be eligible for appointment as a teacher in any of the schools referred to in clause (n) of section 2 of the RTE Act is that she/he should pass the Teacher Eligibility Test (TET) which will be conducted by the appropriate Government in accordance with the Guidelines framed by the NCTE.

- Accordingly, Government of Kerala has issued orders for the conduct of Teacher Eligibility Test in Kerala vide G.O (P) No. 70/12/G.Edn, dated: 01.03.2012 and G.O (Ms) No.205/12/G.Edn.dated: 25.06.2012
- Teacher Eligibility Test conducted in the State will hereafter be known as **Kerala Teacher Eligibility Test (K-TET).**
- The rationale for including the TET as a minimum qualification for a person to be eligible for appointment as a teacher is as under.
- i. It would bring national standards and benchmark of teacher quality in the recruitment process;
- ii. It would induce teacher education institutions and students from these institutions to improve their performance standards;
- iii. It would send a positive signal to all stakeholders that the Government lays special emphasis on teacher quality.
- Qualifying in the Teacher Eligibility Test is mandatory to ensure that persons recruited as teachers possess the essential aptitude and ability to meet the challenges of teaching at all levels.
- A person to be eligible for appointment as a teacher in any of the schools approved by the Department of General

Education, Government of Kerala has to qualify the 'Kerala Teacher Eligibility Test' (K-TET).

This test will be conducted by Pareeksha Bhavan, Kerala in accordance with the guidelines published by State Council of Educational Research and Training; Kerala (SCERT Kerala) and such other Rules/Regulations/Instructions/ Policies laid down by the National Council for Teacher Education (NCTE)/Department of General Education/Govt.of Kerala.

#### 2. APPLICABILITY OF K-TET

- In accordance with the provisions made in the Service Rules of various categories of teaching staff in the State of Kerala, RTE Act, 2009 and guidelines framed by the NCTE, K-TET shall apply to -
- Schools of the State Government/Local authority referred to in the Service Rules and also sub-clause (i) of clause (n) of Section 2 of the RTE Act, 2009; and
- ii) Schools referred to in sub clause (ii) of clause (n) of the RTE Act in Kerala.
- iii) A school belonging to specified category; and
- Provided a school referred to in sub-clause (iv) of clause (n) of Section 2 of the RTE Act may, for the purpose of Elementary levels, exercise the option of considering either this K-TET or the TET conducted by the Central Government. In Kerala, K-TET is applicable upto HS level.

#### **3. SYLLABUS**

- Syllabus of the K-TET examination (for Paper I, II & III) will be published by the SCERT Kerala in the websites of SCERT Kerala www.scert.kerala.gov.in, the Department of General Education, Kerala www.education.kerala.gov.in and the
  - Pareeksha Bhavan, Kerala www.keralapareekshabhavan.in

#### 4. ELIGIBILITY, SCHEME, STRUCTURE AND CONTENT OF THE TEST

The tests will be for three categories -Category I, Category II & Category III. All individuals, who possess minimum educational qualifications as delineated for each category, are eligible to appear the tests.

The test is for:

- those who intends to be a teacher for Lower Primary classes and fulfills the minimum educational qualification (Category I)
- ii) those who intends to be a teacher for Upper Primary classes and fulfills the minimum qualification (Category II)
- iii) those who intends to be a teacher for High School classes and fulfils the minimum qualification (Category III)
- However, a person who intends to be qualified in more than one category (Lower Primary classes, Upper Primary classes & High school classes) and fulfills the minimum qualifications for the respective categories, can specify this in the same application form (online) and appear for the papers meant for these categories.

#### **IMPORTANT NOTE:**

After qualifying 'K-TET', the candidates will acquire the eligibility in respect of having qualified 'K-TET'. However, such K-TET qualified candidates will need to satisfy all eligibility requirements as per State Recruitment Rules in order to become qualified for getting recruited as teacher of respective category in any of the school specified under clause 3 (iii) as per the qualifying condition laid down by prospective employers.

### A. CATEGORY I: (for Lower Primary classes)

#### Minimum Qualification:

 (i) Higher Secondary/ Senior Secondary (or its equivalent) with at least 50% marks and two year Trained Teachers' Certificate (TTC) [by whatever name known] conducted by Board of Examination; Govt. of Kerala or its equivalent.

#### OR

Higher Secondary/ Senior Secondary (or its equivalent) with at least 45% marks and 2-year Diploma in Elementary Education (by whatever name known), in accordance with the NCTE (Recognition Norms and Procedure), Regulations 2002

#### OR

Higher Secondary/Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor of Elementary Education (B.El.Ed.)

#### OR

Higher Secondary/Senior Secondary (or its equivalent) with at least 50% marks and 2 year Diploma in Education (Special Education)

#### Note:

- (i) Relaxation of 5% in minimum qualifying marks is admissible for reserve categories such as SC/ST and Differently abled candidates. (as per the norms or as desired by the Govt. of Kerala)
- (ii) A diploma/degree course in teacher education recognized by the National Council for Teacher Education (NCTE) only shall be considered. However, in case of Diploma in Education (Special Education) and B.Ed. (Special Education), a course recognized by the Rehabilitation Council of India (RCI) only shall be considered.

### Scheme/Structure and Content of the Test:

- There will be only one paper in this category (Category I: Paper I). All questions will be Multiple Choice Questions (MCQs) with four distracters.
- Each question carries one mark with four alternatives out of which one answer will be correct. The total number of MCQs shall be 150. The duration of the examination shall be one and a half hours.

#### PAPER I (K-TET I): for Lower Primary classes

#### No. of MCQs: 150

Duration of the examination: 11/2 hours

Structure and Content (All Compulsory)

Part No	Content	MCQs	Marks
	Child Development and Pedagogy		
	(relevant to age group 6 – 11)	30	30
1	Mathematics	30	30
	Environmental Studies	30	30
2	Language I – Malayalam/Tamil/Kannada	30	30
3	Language II – English/Arabic*	30	30
	Total	150	150

\* for those who intends to be an Arabic teacher

#### Nature and Standard of Questions:

- The test items on Child Development and Pedagogy shall focus on educational psychology of teaching and learning relevant to the age group of 6-11. The syllabus shall focus on understanding the characteristics and needs of diverse learners, interaction with learners and the attributes and qualities of a good facilitator of learning.
- The test items for Language I (Malayalam/Kannada/Tamil) shall focus on the proficiencies related to the medium of instruction.
- The Language II shall be from the prescribed options other than Language I. A candidate may choose any one language from the available language options and will be required to specify the same in the application form. The test items in Language II shall also focus on the elements of language, communication and comprehension abilities.
- The test items in Mathematics and Environmental Studies shall focus on the

concepts, problem solving abilities and pedagogical understanding of the subjects. In all these subject areas, the test items shall be evenly distributed over different divisions of the syllabus of that subject prescribed for classes I - V by the SCERT, Kerala.

 The questions in the tests for Paper I will be based on the topics of the syllabus prescribed for classes I - V, but their difficulty standard, as well as linkages, could be up to the secondary stage.

### **B. CATEGORY II: (for Upper Primary classes)**

#### **Minimum Qualification**

(i) B.A. / B.Sc. / B.Com. and 2 - year Diploma in Elementary Education/Trained Teachers' Certificate (TTC) [by whatever name known] conducted by Board of Examination, Govt. of Kerala or its equivalent.

#### OR

B.A./ B.Sc./B.Com. with at least 50% marks and 1 year Bachelor in Education (B.Ed.)

#### OR

B.A./ B.Sc./ B.Com. with at least 45% marks and 1 year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) regulations issued from time to time in this regard

#### OR

Higher Secondary/Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B.El.Ed.)

#### OR

Higher Secondary/ Senior Secondary (or its equivalent) with at least 50% marks and 4 year B.A/B.Sc.Ed or B.A. Ed or B.Sc.Ed

#### OR

B.A. / B.Sc. / B.Com. with at least 50% marks and 1 year B.Ed. (Special Education)

#### NOTE:

- (i) Relaxation up to 5% in the qualifying marks shall be allowed to the candidates belonging to reserved categories such as SC/ST and Differently abled candidates.
- (ii) A diploma/degree course in teacher education recognized by the National Council for Teacher Education (NCTE) or the Govt. of Kerala only shall be considered. However, in case of Diploma in Education (Special Education) and B.Ed. (Special Education), a course recognized by the Rehabilitation Council of India (RCI) only shall be considered.

## Scheme/Structure and Content of the Test:

There shall be only one paper in this category. All questions will be Multiple Choice Questions (MCQs) each carrying one mark with four alternatives out of which one answer will be correct.

### Paper II (K-TET II): For Upper Primary classes

#### No. of MCQs: 150

#### Duration of examination: 11/2 hours

#### Structure and Content (All Compulsory)

Part No	Content	MCQs	Marks
	Child Development and Pedagogy (relevant to age group 11 – 14)	30	30
	(a) For Mathematics and Science Teachers : Mathematics and Science		
1	OR		
	(b) For Social Science Teachers : Social Science	60	60
	OR		
	(c) For any other teacher [(a) or (b)]		
2	Language I – Malayalam/Tamil/Kannada/English	30	30
3	Language II – (Other than language I)		
	Malayalam/English/Arabic/Hindi/Urdu/Sanskrit	30	30
	Total	150	150

#### Nature and Standard of Questions:

- The test items on Child Development and Pedagogy shall focus on educational psychology of teaching and learning, relevant to the age group of 11-14. They will focus on understanding the characteristics, needs and psychology of diverse learners, interaction with learners and the attributes and qualities of a good facilitator of learning.
- The test items for Language I (Malayalam/ Kannada/Tamil/English) shall focus on the proficiency related to the medium of instruction as chosen from the list of prescribed options in the application form.
- The Language II shall be a language other than Language I. A candidate may choose any one language from among the available options and as in the specified list in the application form and attempt questions in the one indicated by the candidate in the application form. The test items in Language II shall also focus on the elements of language, communication and comprehension abilities.
- The test items in Mathematics and Science, and Social Science shall focus on the concepts, problem solving abilities and pedagogical understanding of these subjects. The test items of Mathematics and Science shall be of 30 marks each. The test items shall be evenly distributed over different divisions of the syllabus of that subject as prescribed for classes V-VIII by SCERT, Kerala.
- The questions in the tests for Paper II shall be based on the topics of the prescribed syllabus of the SCERT, Kerala for classes V to VIII, but their difficulty standard as well as linkages will be up to the higher/ senior secondary stage.

### C. CATEGORY III (For High School classes)

- Those who possess minimum educational qualifications as delineated here under are eligible to take the test (K-TET III.) The test is for HSAs in:
- (i) Malayalam (ii) English (iii) Hindi (iv) Sanskrit (v) Tamil (vi) Kannada (vii) Arabic, (viii) Urdu (ix) Social Science
  (x) Physical Science (xi) Natural Science and (xii) Mathematics

#### Minimum Qualifications for K-TET III

- (i) Those who have acquired a Masters Degree in the subject concerned (with not less than 45% marks) and a B.Ed. Degree in the subject concerned (from any one of the Universities in Kerala or have acquired these qualifications from any other Universities recognized as equivalent thereto.)
- (ii) For Mathematics, Physics, Chemistry, Botany and Zoology, those who have MSc.Ed. Degree in the subject concerned with not less than 50% marks from one of the Regional Institutes of Education sponsored by NCERT will be eligible to apply. For Botany and Zoology, those who have MSc.Ed. Degree in Life Science (with not less than 50% marks) from one of the Regional Institutes of Education are also eligible.
- **NOTE:** Candidates, who have acquired Diploma / Degree in teaching in any subject and are approved by Universities / NCTE / Board of Examinations / Govt. of Kerala, are eligible to apply for K-TET III. They will have to produce the equivalency certificate as recognized by any of the Universities in Kerala/ Govt. of Kerala.
- Candidates who have acquired their qualifications through recognized correspondence courses/ Open

universities should obtain and furnish certificates of recognition and equivalency from any one of the Universities in Kerala.

- Candidates admitted in the year 2012 for B.Ed. courses will be permitted to appear for the Kerala Teacher Eligibility Test III 2012 provided they hold a Post Graduate Degree. K-TET III certificates of such candidates will be issued only if they qualify the B.Ed. examinations. Those candidates shall produce the pass certificates and PG certificates and the mark lists for proving their eligibility after qualifying the K-TET III - 2012.
- Candidates who have acquired B.Ed degree and are awaiting results for their Post Graduate course are also eligible to

#### No. of MCQs - 150

Total marks – 150

Duration of Examination: 11/2 hours.

appear for K-TET III. Their certificate will be issued only if they qualify their PG degree.

#### **Relaxation of Minimum marks**

Candidates belonging to SC/ST categories and differently abled candidates shall be granted a relaxation of 5% marks in the minimum marks prescribed for the eligibility to appear for the K-TET III – 2012.

### Scheme/ Structure and Content of the test:

There shall be one paper in this category. All questions will be of Multiple Choice type Questions (MCQs) each carrying one mark with four alternatives out of which one answer will be correct.

Childen in (in high behot classes)						
Part N	o. Subject	MCQs	Marks			
1	Adolescent Psychology, Theories of Learning and Teaching Aptitude	40	40			
2	Language Malayalam/English/ Tamil/Kannada	30	30			
3	Subject specific areas (Content & Pedagogy)	80	80			
	Total	150	150			

#### CATEGORY - 3: PAPER – III (for High School classes)

#### Nature and Standard of Questions:

• The test items on Adolescent Psychology, Theories of Learning & Teaching Aptitude will focus on the educational psychology, Principles and approaches of teaching and learning relevant to the age group of 13-17 years. They will focus on understanding the characteristics, needs and psychology of diverse learners, interaction with learners and the attributes and qualities of a good facilitator of learning.

- The test items for language I (Malayalam/ English/Tamil/Kannada) will focus on the proficiency related to the medium of instruction.
- The test items in subject specific areas will focus on the pedagogical understanding,

concepts and ideas of the subjects concerned.

- The test items shall be evenly distributed over different divisions of the syllabus of that subject as prescribed for classes VIII - X by the SCERT; Kerala.
- The questions in the test will be based on the topics of the prescribed syllabus published by the SCERT; Kerala for classes VIII - XII but their difficulty standard as well as **linkages could be up to Graduate level**.
- Qualifying Marks: A person who scores 60% or more in the K-TET examination will be considered as K-TET pass. This will be the qualifying marks for all categories.
- Negative Marking: There shall be no negative marking.

#### 5. AGE LIMIT

There is no age limit is prescribed for candidates appearing for the K-TET examination.

#### 6. SCHEDULE OF EXAMINATION

- The date, time and other details will be published in the exam notification issued by Pareeksha Bhavan.
- Details in the Prospectus, Date and Time of Examination etc. are subject to change/modification which will be published in the print and electronic media. Candidates can have a watch on the website of Pareeksha Bhavan www.keralapareekshabhavan.in for such changes.

#### 7. MEDIUM OF QUESTION PAPERS

Questions for Category I and II (except for languages) will be bilingual i.e. Malayalam

and English..Question for Category III will be only in English (except for languages).

#### 8. REQUIREMENT FOR PASS

- (i) A person who scores 60% or more in the K-TET examination shall be considered as K-TET pass.
- However, qualifying the K-TET would not confer a right on any person for recruitment/employment as it is only one of the eligibility conditions for appointment. In addition, the candidate will have to fulfill other additional qualifications/conditions prescribed from time to time as per State Recruitment Rules, while applying for the said post.
- (ii) A person who has qualified K-TET may also appear again for improving his/her score.

#### 9. EXAMINATION CENTRES

Pareeksha Bhavan, Kerala reserves the right to identify examination centre anywhere in the State of Kerala. The examination centres will be announced after inviting applications from the candidates. Provision will be there in the application form to opt a district/educational district.

#### **10. APPLICATION PROCEDURE**

The prospectus, application form and chalan for remittance of fees can be downloaded from the websites of Pareeksha Bhavan www.keralapareekshabhavan.in. Application should be submitted only through online.

### Details of the procedure of application is as follows:

- There are two steps for submitting the application.
- 1. Log on to the official website of Pareeksha Bhavan. Click on 'K-TET 2012'. Read the prospectus carefully. Click on 'K-TET Chalan Form'. Fill in the required details here. You can choose any of the available branches of State Bank of Travancore in and around various places in India while filling the chalan data. After filling the details click 'Submit'. You can view three copies of the chalan with the amount to be paid, based on the number of categories applied for. Take the print out of the chalan and remit the amount in the selected branch.
- 2. After remitting the amount, log on to the official website of Pareeksha Bhavan again and click on 'K-TET 2012'. Click on 'K-TET Online Application Form'. Here, you have to enter the Application ID and the Application Number provided in the chalan. The application form will appear with the details you have entered earlier. Fill in the vacant windows along with your photograph in JPEG format (Ensure that the size of the photograph is less than 30MB). After filling up the necessary details, upload the application form (online) to the Pareeksha Bhavan, Thiruvananthapuram. Take a print out of the uploaded application form ..
- **Note:** a. If you have successfully uploaded your application, you **should forward** the hard copy (printed copy) of the application form to the Secretary, Pareeksha Bhavan, Thiruvananthapuram 12 within the prescribed date mentioned

in the notification. Belated applications will not entertained.

- b copy of chalan form
- c. SC/ST/Differently abled candidates should enclose attested copy of Community Certificate/Disability Certificate along with their application.
- d Copies of certificate/ marklist **should not be send** along with the application. These documents are required only after the results are announced.

## 11. FEE FOR APPLICATION (EXAM FEE)

- The Exam fee for Paper I (K-TET I) is Rs. 500/-(Rupees five hundred only); Application fee/ Exam fee for Paper II (K-TET II) is Rs.500/- (Rupees five hundred only); Application fee/ Exam fee for Paper III (K-TET III) is Rs.500/-(Rupees five hundred only).
- Fee for reserved categories such as SC/ST and differently abled categories is Rs.250/- each (Rupees two hundred and fifty only).
- The candidates have to remit the Exam Fee in cash in the SB account (A/c No. 67186142559 Kerala TET) to the selected branch of State Bank of Travancore.

#### 12. ADMIT CARD

• The Admit Card for all the eligible candidates will be available in the website of Pareeksha Bhavan from the date which will be announced later in leading dailies and in the website of Pareeksha Bhavan www.keralapareekshabhavan.in

• No candidate will be admitted to the Examination centre unless he/she produces the valid Admit Card.

#### 13. INSTRUCTIONS REGARDING THE TEST

- The candidates should be present at the Examination centre, as allotted in the admission card, at least **30 minutes** before the commencement of examination.
- The candidates should not bring any other paper except the Admit Card in the examination centre.
- Candidates found using or attempting to use any unfair means shall stand disqualified, besides other punitive measures.
- No candidate shall be permitted to leave the examination centre earlier than the time fixed for the examination.
- Use of calculating devices is not allowed.
- Candidates must affix their signatures on the attendance sheet in the presence of the Invigilator in the Examination Hall.

#### 14. INSTRUCTIONS REGARDING TEST BOOKLET

- Four sets of question papers (A,B,C,D) will be distributed in each classroom.
- There will be three parts in the question paper for each category. Candidates should ensure that they get the same set of questions for all the parts. (Part 1, 2 & 3)
- In case the candidate finds any defect in the test booklet, bring it to the notice of the invigilator and get it replaced with the 14

same set which the candidate received previously.

- The candidate must put his/her signature on the front page of the Test Booklet at the appropriate place.
- In case the candidate finds any defect in the Test Booklet, he/she should request the invigilator to change the same before writing any particulars.
- The same must be returned to the invigilator before leaving the examination hall.
- Note: The used Test Booklet will be kept under safe custody of Pareeksha Bhavan or the institution identified by the Pareeksha Bhavan for the period intimated by the authorities.

#### 15. INSTRUCTIONS REGARDING ANSWER SHEET (OMR SHEET)

- The candidate must read the instructions given in the Answer Sheet carefully.
- Use only **Black/Blue ball point pen** strictly as per directions mentioned on the Answer Sheet.
- In case the candidate finds any defect in the answer sheet, he/she should request the invigilator to change the same.
- Do not fold the Answer Sheet or make any stray marks or do any rough work on it.
- The candidate should fill in his/her Roll No. and Test Booklet Number printed on the front page of the Test Booklet in the proper blocks as mentioned on the Answer Sheet.
- The candidate must put his/her signature at the appropriate place on the Answer Sheet with **Black/Blue ball pen.**
- Calculator/Mobile Phones will not be allowed inside the Examination Centre.

- Answers to the questions are to be given by darkening the relevant oval (circle) completely with **black/blue ball point pen.**
- Facilities for providing a carbon copy of the OMR sheet is also provided. After answering all the questions, the candidate has to perforate the original copy of the OMR sheet and hand it over to the invigilator. The perforated part is the carbon copy of the OMR sheet which the student can take home.
- (Sample of OMR sheet is given in the Appendix.)

#### 16. VALUATION AND DECLARATION OF RESULTS

- A fully computerized system is adopted for the valuation of the answer scripts using optical mark reader (OMR) for the preparation of the results.
- The answer keys of all the papers will be published in the official website of Pareeksha Bhavan immediately after the exam. Complaints if any from the candidate, regarding the answer keys may be send to the Secretary, Pareeksha Bhavan in writing within 5 working days from the date of publication of the keys. Complaints answer not substantiated with supporting documents will not be considered. Complaints if any, received from the candidate will be placed before a panel of experts constituted by the Secretary, Pareeksha Bhavan, and the decision of the experts shall be final. Complaints received after five working days from the date of publication of keys will not be entertained.

- The Secretary, Pareeksha Bhavan is authorised to exclude from evaluation any question/ s found to be wrong or question/s with answers not appropriate as recommended by the panel of experts. When question/s is/are excluded from evaluation the mark/s allotted to that question/s will also be excluded from evaluation.
- Since the valuation will be error free under the above system, there is no provision for revaluation or rechecking of the answer scripts or recounting of the marks scored.
- The details of marks and the eligibility status secured by the candidates appeared for K-TET will be published in the website of Pareeksha Bhavan. Those who are

eligible to be declared as successful shall have to produce the required documents for verification and for the issue of certificate.

Eligible candidates should send the attested copies of the following documents to the Secretary, Pareeksha Bhavan, Thiruvananthapuram 12 by post within 7 working days from the date of publication of results.

- 1. Application form
- 2. Admit card
- 3. Chalan

4. Certificates (Provisional/Original) and Marklists of all Qualifying examinations

5. Recognition Certificate (if applicable)

6. Equivalency Certificate (if applicable)

7. Community/ Disability Certificate

(Items in Sl. No. 1 to 3 need be self attested and items in Sl. No. 4 to 7 need be attested by a Gazetted Officer)

#### **17. BLIND CANDIDATES**

- The following shall be the criteria for blind candidates:
- 1. After submitting the application through online, the Blind Candidates who need the assistance of a scribe may approach the Secretary, Pareeksha Bhavan, Poojappura, Thiruvananthapuram through the Deputy Director (IED cell), Directorate of Public Instruction, Thiruvananthapuram along with necessary documents at least one week before the commencement of examination. Such candidate shall also be required to bring with him/her a list of two persons who are to be selected as scribes which will be duly recommended by the Head of Institution/School along with two latest passport size photographs of the scribe attested by the Head of Institution/School. A student studying in Higher Secondary classes in a school recognized and affiliated will be considered eligible to work as scribe for blind candidates.
- 2. An extra time of 20 minutes shall be allowed in one hour answering and fraction thereof.

#### **18. GENERAL INFORMATION**

- If a candidate is found to have applied from different districts, his/her application form will be out rightly rejected and he/ she will not be allowed to appear in the test.
- In case a candidate is found to have concealed any material facts / given wrong information, his/her application form will be rejected.

• The candidates shall have to abide by the rules and regulations of Pareeksha Bhavan regarding this test.

#### **19. AWARD OF CERTIFICATE**

Those candidates who are declared qualified will be awarded a certificate by Secretary, Pareeksha Bhavan, Poojappura, Thiruvananthapuram on behalf of Govt. of Kerala, after verification of the documents produced by the candidates. Separate certificate will be awarded to such candidate who appear and qualify for more than one category. However, the statement of marks of all the candidates appearing in K-TET shall be made available on the website of Pareeksha Bhavan.

#### **20. NOTIFICATION**

Notifications containing the time schedule and other related matters of K- TET 2012 will be issued by the Secretary, Pareeksha Bhavan, Poojappura, Thiruvananthapuram. The same shall be intimated to the public through all print and electronic media.

#### 21. SPECIAL PROVISION

 (i) In order to maintain high standards of secrecy, the Secretary, Pareeksha Bhavan is the competent authority to determine the method of assigning Roll Numbers/ Registration number to the candidates, allotment of examination centres, appointment of invigilation staff, inspection of examination centres, remuneration for those involved in the process of conduct of examination, setting of Question-Papers and their printing including certificates, processing of the result, quantum of penalty for unsatisfactory work, etc. The decision will be subject to the approval of the Secretary, General Education.

 (ii) Not withstanding anything contained in any other clause of these Guidelines/ Instructions or/and in any resolutions/ orders/directions of the Board or any officer, the entire process and activities involved in the process of setting of question papers, their printing, inviting offers from confidential printers, making payments, appointments of paper setters etc. shall be kept top secret and no one shall be allowed to have access on the record related to it.

#### 22. INTERPRETATION

In any question of interpretation on any provision of these Instructions or any other point specifically not covered by this Prospectus, the Secretary, General Education, Kerala State will be the competent authority for a final decision.

#### 23. JURISDICTION

- In matters of dispute the jurisdiction will be the Hon'ble High Court of Kerala, Ernakulam.
- **24.** A **HELP DESK** with exclusive phone lines will also set up in Pareeksha Bhavan in connection with the conduct of K-TET Examination.
- Candidates can contact for any information at the following phone numbers at Pareeksha Bhavan.

### General Information: 0471 2546823 Technical Information: 0471 2546832

S/d SECRETARY

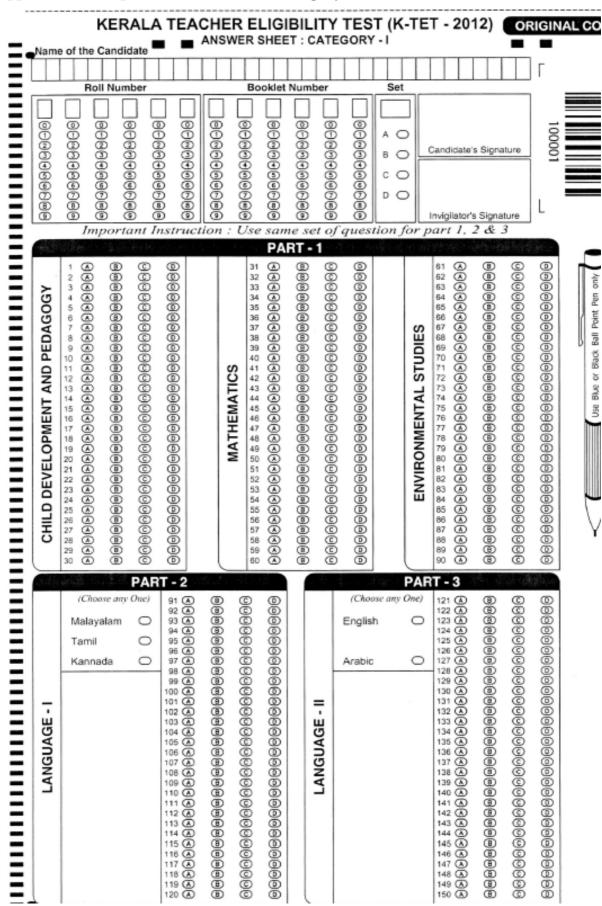
Eligible candidates to send copy of the following to Pareeksha Bhavan

- 1. Application form
- 2. Admit card
- 3. Chalan

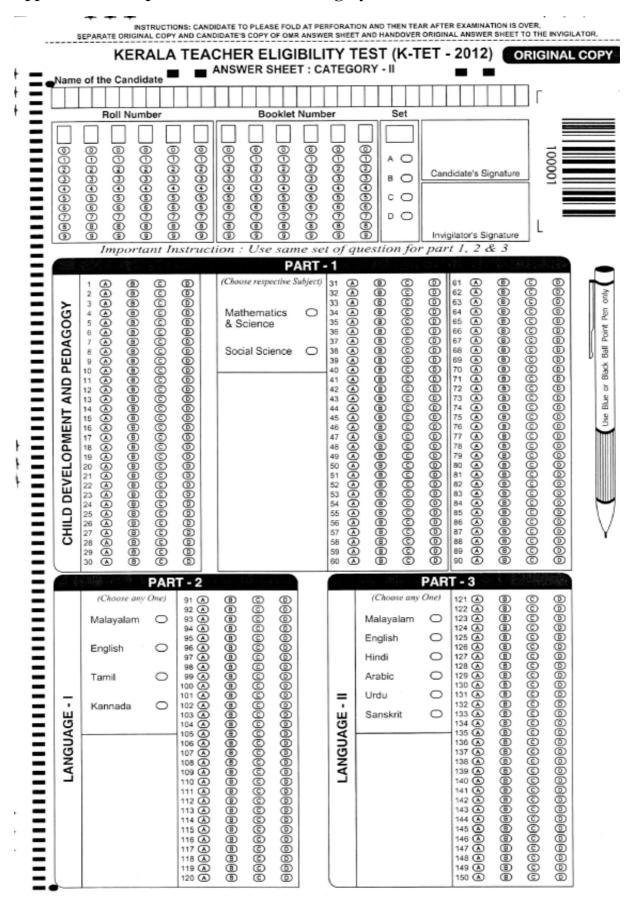
4. Certificates (Provisional/Original) and Marklists of all Qualifying examinations

- 5. Recognition Certificate (if applicable)
- 6. Equivalency Certificate (if applicable)
- 7. Community/ Disability Certificate (if applicable)

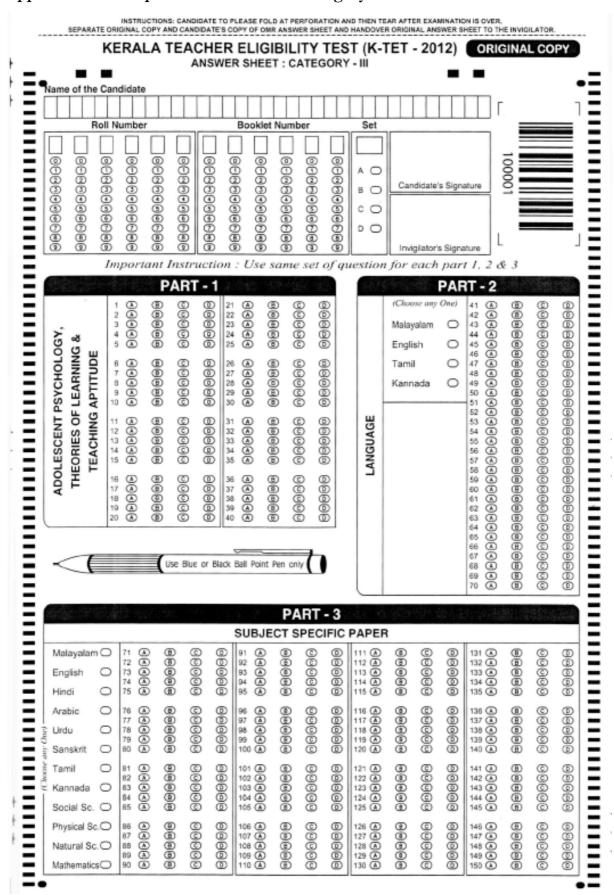
(Items in Sl. No. 1 to 3 need be self attested and items in Sl. No. 4 to 7 need be attested by a Gazetted Officer)



#### Appendix I - Sample of OMR sheet for Category I



#### Appendix II - Sample of OMR sheet for Category II



#### Appendix III - Sample of OMR sheet for Category III