

### **Letter writing –**

- A letter to Complaint Letter : Being a customer of a so and so bank, you have to write a complaint letter to the Bank Manager about the negligence / irresponsibility of the employees
- Letter to Editor : About tampering the currency notes by punching pins to it.
- An Informal Letter about telling your friend about the advantages of PPF account and suggesting him to open a PPF account.
- You are withdrawing money from ATM but the ATM turn out to be malfunctioned. So, money didn't come out but deducted from account. Write a letter to bank manger for refund.
- Letter to regional manager for change in bank timing as it is inconvenient for customers.
- A Letter to Superintendent of Police raising the concern over the increased cases of theft near ATM.
- A letter to bank for applying educational loan providing all particulars.
- A letter to friend for encouraging and wishing him for civil service examination which he is writing for the third time.
- A letter to editor for publishing some articles on stress management since these are exam season.
- A letter to bank manager about the bad habit of stapling currency notes
- A letter to friend to aware him about the importance and benefit of PPF account
- A letter to the Bank Manager for the rude behavior of one of the employee.
- A letter to the Manager of the Bank for the Overdraft Facility which you stopped long ago with the bank.
- Write a letter to the K/S for giving you consignment glassware in which one of the consignment was damaged and asked for the compensation to the K/S Company.

### **Essay Writing –**

- How Education for economics can be put into college?
- Is election commission right in banning election symbols during casting of votes?
- Roll of uneducated people in Indian Economy
- Is generation gap a myth?
- Enslavement of man by technology.
- Is presidential form of government is suitable for India?
- Those who saved More Taxed More. Justify
- The Viability of Presidential Form Of Govt In India.
- Benefits of Mutual fund investments

- United Nation Organizations contribution towards the recent turmoil's in Ukraine
- India's Place in research paper survey
- Suggestions to alleviate unemployment problem.
- Role of newspapers in influencing society or youth
- Contribution of unskilled labour in indian economy
- How can education on economy are indulged in the college study?
- Future of Banking Industry

### **Precis Writing –**

- Economy
- Inflation
- Devaluation of money
- Investment Banker
- Role of a good banker.
- A Precis emphasized on temperature, precipitation and how it affects primary industries and economy
- Banking system in India

### **Paragraph Writing –**

- Should betting be legalised in India?
- The outdoor games in schools are mandatory or not
- Downside of education loan
- Types of Banks and RBI policies.
- The addictive influence of Online gaming
- Slate boards to papers, fountain pen to ball point pen, whats next?
- The unpredictable human life.
- Downside of education loan
- A stitch in time saves nine.
- Dignity of Labour.
- Travel as education
- Peaceful use of Atomic Power
- Evaluation of Money causes Inflation
- Labour is Key for Success